



RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GOVERNMENT OF SIKKIM  
GANGTOK.

Memo. No: 14 /RM&DD

Date: 03 / 05 /2012

To,

District Collector –cum-  
Head of District Level Committee of REDRH

**Subject: Decentralizing stock material storage by establishing Block Level  
Stores under REDRH Project**

Sir,

You are well aware of the fact that REDRH project is under implementation and also the fact that Cement & TMT bar are being centrally procured by the Department through STCS\Central PSUs\Reputed Cement Companies/. Storing these stock materials is a big challenge for the Department especially since there are only two stores in Tadong and Jorethang with limited capacity. Also cement being a perishable commodity needs to be stored with lot of care and disposed in a timely manner. Hence it is proposed to decentralize the stock material storage to the Block level by establishing **Block Level Store (BLS)** which will receive stock material from the RMDD central stores and in turn issue to the work sites. Hence, you are requested to ensure the following:

- TMT bars issued from the RM&DD central stores at Tadong and Jorethang should be stocked in the BAC premises.
- In case of cement bags, stocking within BAC premises is the first option. Alternatively, to look for suitable accommodation on the road side having capacity to store approximately 3000 to 4000 cement bags.
- Rent should be as per Building & Housing Department's assessment which shall be paid by RM&DD.
- First in first out system of stocking and issue to be adopted for stock material (cement) to the extent possible.
- Block is accountable to ensure timely receipt and issue of stock materials, establishment of 24X7 safety and theft proof mechanism, proper record keeping of receipt and issue, taking care that the stock material is stored properly so that it does not get spoilt rests with the Block.
- District is accountable to supervise the establishment and functioning of these Block Level Stores.

However, Gangtok and Jorethang BACs do not need to establish Block level Stores, as they can use the existing RMDD stores in these locations.

You are, therefore, requested to comply with the above directives in letter spirit & intimate action taken report at the earliest.

Thanking you,

Yours faithfully,

Sd/-

Additional Secretary/RM&DD.

1. ADC East/West/North/South
2. BDO, East/West/North/South

Additional Secretary  
RM&DD